

GENERAL
INFORMATION

BONDI PUBLIC SCHOOL



WORKING TOGETHER

DEAR PARENTS/CARERS

BY NOW YOUR CHILD HAS EITHER STARTED SCHOOL OR IS GETTING READY TO START IN THE NEXT FEW MONTHS AND THE EXCITEMENT IS BUILDING. WE UNDERSTAND THE ANXIETY FOR NEW PARENTS TO A SCHOOL COMMUNITY AND HOPE THIS INFORMATION WILL HELP WITH SOME OF YOUR MANY QUERIES AND QUESTIONS.

YOU WILL BE PROVIDED WITH MORE INFORMATION REGARDING THE SCHOOL, OUR VALUES, GOALS AND WORKINGS, AS WELL AS CLASS INFORMATION FROM YOUR CLASS TEACHER AS THE WEEKS PROGRESS.

PLEASE NOTE, THIS IS BY NO MEANS ALL YOU NEED TO KNOW – BUT IT IS A STARTING POINT.

YOU CAN ALSO GO TO OUR WEBSITE BONDI-P.SCHOOLS.NSW.GOV.AU FOR MORE INFORMATION ON LIFE AT BONDI PUBLIC SCHOOL.

PLEASE SPEAK TO MYSELF, YOUR CLASS TEACHER OR ANY MEMBER OF STAFF IF YOU NEED ANY FURTHER INFORMATION.

REGARDS

NATALIA GREGURIC
PRINCIPAL

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ABSENCES/ABSENTEE NOTES

If your child is absent from school a note explaining their absence must be provided (e.g. sick, holiday). If your child is sick please explain their condition, writing 'sick' is not sufficient. Please put this note in your child's bag to be handed to their teacher. After being absent a written explanation is required when the child returns. For medical absences of more than two days a medical certificate is required. We consider regular attendance to be most important but please keep your child at home if they are sick.

LATE TO SCHOOL/EARLY COLLECTION

If your child is late they must go to the office where the staff will enter them into the system and give them a purple late slip to hand to their class teacher.

If you wish to collect your child early the same rule applies. All parents must report to the office first. Under no circumstances are parents allowed to collect their child directly from the classroom.

This is a legal requirement to protect your child. A note is required for all absences whether part or whole day.

ANAPHYLAXIS

WHAT IS ANAPHYLAXIS?

Anaphylaxis is a severe and sudden allergic reaction. It occurs when a person is exposed to an allergen (such as food or insect bite). Although death is rare, an anaphylactic reaction always requires an emergency response. Prompt treatment with injected adrenaline is required to halt progression and can be lifesaving. Fortunately, anaphylactic reactions are usually preventable by implementing strategies for avoiding allergens. Common allergens for anaphylaxis are:

- foods (e.g. peanuts and nuts, shellfish and fish; and in pre-school age children, milk and eggs)
- insect bites (e.g. bee, wasp, jumper ants)
- medications (e.g. antibiotics, aspirin)
- latex (e.g. rubber gloves, balloons, swimming caps).

The severity of an anaphylactic reaction can be influenced by a number of factors including exercise, hot weather and in the case of food allergens, the amount eaten. In the case of severe food allergies, an anaphylactic reaction is usually triggered by ingestion of the food. The school will help by assisting the student in the avoidance of allergens and ensuring that an emergency response plan is in place for all activities. The early recognition of the signs and symptoms of anaphylaxis may save lives by allowing the earlier administration of first aid and contact of the appropriate emergency medical services.

WHO IS AT RISK OF ANAPHYLAXIS?

Children who are highly allergic to any of the above allergens are at risk of anaphylaxis if exposed. Those who have had a previous anaphylactic reaction are at increased risk.

HOW CAN YOU RECOGNISE AN ANAPHYLACTIC REACTION?

Reactions usually begin within minutes of exposure and can progress rapidly at any time over a period of two hours. A student at risk of anaphylaxis will often recognise the early symptoms of an allergic reaction before any other signs are observable. Common symptoms are:

- flushing and/or swelling of the face
- itching and/or swelling of the lips, tongue or mouth
- itching and/or a sense of tightness in the throat, hoarseness, difficulty breathing and/or swallowing – hives, itchy rash and/or swelling about the face, body or extremities
- nausea, abdominal cramps, vomiting
- shortness of breath, repetitive coughing and/or wheezing
- faint, rapid pulse, low blood pressure
- light-headedness, feeling faint, collapse, distress, anxiety and a sense of dread.

PARENTS PLEASE NOTE:

To ensure we maintain the health and wellbeing of these students please remember these simple requirements and precautions:

- Children should not bring food to school which contains nuts or nut derivatives
- Food for students with nut allergies should only be approved and provided by the student's parent
- Children should not share any food with allergic students or purchase food for them at the canteen.
- On special food days such as food festivals or birthdays please ensure that food supplied does not contain nuts or nut derivatives and wherever possible ensure that the ingredients of any homemade items are clearly labelled on the product

Parents of children with anaphylaxis are to provide a detailed management plan and EpiPen for the school. To ensure the school is properly equipped to care for children with anaphylaxis staff receive specialised training annually.

APPROACHING YOUR SCHOOL

From time to time parents or other members of the school community may need to approach the school in order to:

- discuss the progress or welfare of their child
- express concern about actions of other students
- enquire about school policy or practice

It is therefore necessary to have procedures that will help solve problems as soon as possible so that a safe and harmonious school environment is maintained. The best results usually flow from working together. These guidelines aim to:

- provide procedures for dealing with concerns in an open and fair manner
- ensure that the rights of students, teachers and parents are respected and upheld
- support sensitivity and confidentiality
- help reach an agreed solution

On occasion, concerns may cause frustration and anxiety. At such times it is always important to organise a time to talk with school staff in an unhurried and confidential atmosphere. Approaching teachers when they are trying to teach, manage children or are engaged in another conversation is inappropriate. You should always organise an appointment time with the teacher to discuss any issues or concerns you have. You can contact the teacher via ClassDojo.

The appropriate action for all issues and concerns is to contact your child's teacher via ClassDojo to organise a meeting. If you are not satisfied with the outcome or have more serious concerns please contact the Assistant Principal for your child's stage or the Deputy Principal via ClassDojo.

At no time should a parent approach a child, other than their own, or another parent to address an issue at school.

ARRIVAL AT SCHOOL

Students must not arrive at school before 8:30am unless they have a rehearsal or music tutorial. The playground is supervised from 8:30am and the school cannot accept any responsibility for students before this time.

Before school care is available through Bondi Before and After School Care (BASC).

Parents are responsible for ensuring their child arrives at school between 8:30am and 9:00am as the roll is taken every morning. Students who are late must come to the office where the staff will enter them into the system and give them a purple late slip to hand to their teacher. Children leaving early must be signed out at the office by their parent/carer.

The Principal will inform parents if their child is continually late for school. Continual lateness may result in the school referring students to the Home School Liaison Officer.

Parents will be notified via text if their child is absent from school without an explanation. Please contact the school promptly if you believe your child should be at school.

ASSEMBLIES

Assemblies are an important part of Bondi Public School's culture. Assemblies provide opportunities for our students to perform for their peers and parents and enable the school to acknowledge the achievements of our students.

MONDAY MORNING ASSEMBLIES

Students gather every Monday morning for a brief assembly.

FRIDAY ASSEMBLIES

K–2 and 3–6 assemblies are held every alternate week 12:30pm. Each class teacher nominates students to receive Star Student awards and the student representatives of each class nominate a student for the Citizenship award. The Principal also acknowledges any students receiving their Silver or Gold awards.

ATTENDANCE

Parents/caregivers are responsible for guaranteeing the regular attendance of students. Attendance is essential to ensure progress and a student should not be absent without a good reason. The school maintains daily records of attendance including partial attendance and students who are late.

It is a legal requirement that parents must provide a note to the class teacher explaining any absence or partial absence within seven days of the absence. Some explanations may not be accepted by the Principal and deemed unjustified. The Principal is responsible for monitoring student attendance and will inform parents as soon as possible of any case of truancy or of any unexplained absences. The Department of Education also monitors attendance and punctuality. Continual absences may result in the school referring students to the Home School Liaison Officer.

Parents will be notified via text if their child is absent from school without an explanation. Please contact the school promptly if you believe your child should be at school.

BEFORE & AFTER SCHOOL CARE (BASC)

Currently the school offers BEFORE SCHOOL CARE Monday – Friday 7:30am – 8:30am.

AFTER SCHOOL CARE is available Monday – Friday 3:00pm – 6:00pm. Kindergarten children are collected from pickup points/teachers and taken to after school care until this becomes familiar to them.

You can send your child on a permanent basis or casual. You can get further information directly from BASC. The centre also provides vacation care.

WEBSITE: www.bondibasc.com
EMAIL: bondiaftercare@gmail.com
PHONE: 02 9130 6209

BIKES/SCOOTERS AT SCHOOL

If your child rides a bike or scooter to school please note that once they reach the school grounds they must NOT ride them. All bikes/scooters will be locked and stored in the caged area next to Before and After School care.

The school accepts no responsibility for lost or stolen scooters. Please make sure you clearly label your child's scooter.

BIRTHDAYS AT SCHOOL

Unfortunately, due to Covid restrictions students are not permitted to share food.

BLACK COMMUNICATION FOLDERS

Kindergarten children are provided with a Bondi Public School black satchel with their name on it. This satchel is your primary means of communication with the teacher and therefore must be kept in your child's bag at all times. It will be brought into the class every morning by your child and the class teacher will hand it back in the afternoon. You may find the following in the folder:

- your child's reader
- your child's homework
- school notes/permission notes and money collection envelopes
- any other communication from the school/P&C to you and/or your child

BOOK WEEK

Book Week occurs in August and is designed to highlight the importance of books and the library. Special activities including a Book Fair are organised and parents are invited to donate books to the library. A Book Week Character Parade is usually held during this week and involves all students K–6.

BULLYING

Bondi Public School does not tolerate bullying in any form. Our community is committed to ensuring a happy, safe and caring learning environment. Please inform the school of any bullying concerns.

Bullying among children at school is a serious matter. It can seriously harm a child physically and emotionally. Children sometimes do not tell because they feel powerless or ashamed, or afraid that telling will make things worse.

Some tell-tale signs are:

- any injury your child can't explain
- damaged clothing
- unexplained tears or depression or outbursts of temper, or
- not wanting to go to school or play with friends

Children who are bullied need to:

- be encouraged to talk about what has happened
- be listened to
- develop trust in how parents will handle it
- gain some control over what is happening
- learn things they can do to protect themselves and
- regain self confidence

Once you have a clear picture of the situation, and some idea about how you and the child would like to handle it, contact the school.

Never try to sort out the bullies yourself. This rarely works and often makes matters worse.

CANTEEN

The Canteen at BPS offers a variety of healthy and homemade seasonal items. The canteen operates with the help of parent/carer volunteers and is open five days per week (both recess and lunch). All food is prepared freshly onsite. Menu items are scrutinised for sugar content and nutritional value. We offer fresh sushi from a local provider on Monday and Friday. Prices are sliced close to the bone, making our canteen an excellent service at a great price.

- All orders need to be placed online at www.flexischools.com.au
- Orders must be received at the canteen before 8:45am. There are no exceptions for late orders so please do not call the school if you have missed the cut-off.

Recess and lunch orders are collected by canteen monitors and delivered to the children in their classrooms.

CHANGE OF ADDRESS AND CONTACT INFORMATION

Parents are responsible for informing the school office of any change of address, telephone number, emergency contact or the child's medical status. Up to date details are crucial in case of an emergency, please notify the school by email should your details change.

CHANGES TO STUDENT ROUTINES

Teachers must be advised of any change to a student's routine (e.g. a change in after school arrangements). This information must be provided to the teacher via ClassDojo before the change of routine to ensure the safety of the student. For last-minute changes you should telephone the office.

CHOIRS

Bondi Public School currently has two choirs – K–2 and 3–6. Rehearsals are held before school. The choirs perform at school assemblies and local venues.

CLASS ORGANISATION

Bondi Public School has 23 classes (19 mainstream and 4 enrichment classes) catering for approximately 570 students. The criteria for mainstream class placement are:

Regular classes – balance of academic ability, gender, social cohesion and special factors. Academic ability is based on student performance throughout the year. Social cohesion is based on observation and information from staff and special factors related to individual circumstances.

Multi-age (Composite/Stage) classes are a necessary pattern of organisation in many government and non-government schools across NSW and Australia. Multi-age classes are

usually formed because of the uneven pattern of enrolment in the school. Educational research continues to confirm that multi-age classes do not disadvantage students academically and may benefit them socially and emotionally. The determining variable is the quality of teaching and learning.

The staff at Bondi Public School take considerable time and care in allocating students to classes. As students are placed into classes a wide range of factors are taken into account. The decision is based on: a combination of academic needs, social skills, combinations with other students, the degree and number of student needs within a cohort, medical conditions and teaching and learning styles. More information about class placement procedures can be requested from the school.

CLASS ROUTINES/CURRICULUM (WHAT WE TEACH)

Your class teacher will provide you with details of your child's timetable (and any changes thereto). Bondi Public School provides instruction in all six learning areas as required by the Education Reform Act, 1990. Each Key Learning Area is developed by the NSW Board of Studies and endorsed by the Department of Education.

THE LEARNING AREAS ARE:

- English
- Mathematics
- Science
- Human Society and its Environment – History and Geography
- Personal Development, Health, Physical Education
- Creative and Performing Arts

The school curriculum also includes a range of programs to support and educate students:

STUDENT WELFARE PROGRAMS

- Student Representative Council
- Positive Behaviour for Learning (PBL)
- Bounceback
- Child protection
- Drug education

CLASS PROGRAMS

- Formative Assessment

SCHOOL PROGRAMS

- Band and String Program

- Choir groups
- Competitions – English, Mathematics, Computer, Writing, Spelling and Science
- Learning Support Program
- DanceSport
- Drama
- Gymnastics
- Learning Support Program
- Maths Olympiad
- Musica Viva
- Philosophy
- Public Speaking/Debating
- Stephanie Alexander Kitchen Garden program

Syllabus documents can be downloaded from the NSW Education Standard Authority website www.educationstandards.nsw.edu.au

DISCIPLINE/BEHAVIOUR MANAGEMENT

The Public Schools of New South Wales exist to provide a first-class education for all young people. The public school system has three over-riding priorities:

- raising educational standards and levels of educational achievement;
- the provision of quality education for all; and
- the care and safety of the students in its charge.

In achieving these priorities, it provides young people with their foundation for life.

The priorities at Bondi Public School are to:

- develop a school atmosphere based on trust, fairness and respect
- promote a positive, supportive and effective learning community

We are a Positive Behaviour for Learning School and our school rules are:

1. Be Safe
2. Be a Learner
3. Be Respectful

DOGS

Dogs are not allowed within the school perimeter or to be tied to the gates/fence, even if they are on a leash. Dogs found wandering in the school grounds will be restrained and the local council contacted to collect them.

DROP OFF/PICK UP ZONE AND PROCEDURES

DROP OFF ZONE

A drop off zone operates on Wellington Street from 8:30am – 9:30am. Parents may drop off their child but must not park or leave their car.

PICK UP ZONE

A pick up zone operates on Wellington Street from 2:30pm – 3:30pm in the afternoons. Parents may pick up their child during this time but must not leave the car. Drive around the block if the zone is fully parked. Heavy fines are imposed for this offence. Please refer to the brochure included in your enrolment pack for more information.

PICK UP POINTS

At the end of the school day the children will be brought back to the morning line-up point (where you left them at 9am) and can be collected from the class teacher. Please make sure the teacher is aware before taking your child.

WET WEATHER/RAIN (DROP OFF)

If it is raining when your child arrives at school the general policy is that the child goes directly to their classroom where they will be supervised by the teacher. There is no supervision prior to 8:30am.

ENROLMENT

Children are eligible to enrol at Bondi Public School if:

- they are of school age (i.e. turn five years of age by 31st July in the year they start Kindergarten), and
- their primary place of residence is within the Bondi Public School boundaries as defined by the Department of Education
- children who fulfil both of these conditions are automatically accepted.

Children who are of school age but live outside the school's boundaries are able to apply for an 'out of area' enrolment. The ability of the school to confirm acceptance of a 'non local' application is dependent on many factors including the number of vacancies and local enrolment trends. The school endeavours to inform parents as soon as possible but parents must understand that this may not be possible until the commencement of the new school year.

EXCURSIONS

Excursions are an essential part of a student's learning program as they provide students with first hand learning experiences that enhance and support classroom studies.

All school excursions involving water activities or where an overnight stay is required must be attended by a teacher who has training in resuscitation techniques. On all other excursions, one staff member must have completed an emergency care course. Consent notes are issued for each excursion providing details of the activity. If water activities are involved, the consent notes will require that parents provide information about whether the student is allowed to participate in swimming activities, the status of the student's swimming abilities and special requirements for students (e.g. whether they need a flotation device). Parents should ensure the school is aware of any pre-existing medical conditions before the excursion.

Consent notes for excursions and other activities must be returned two days prior to the date of the excursion. The school will not contact parents for permission on the day of the excursion or activity. Students without permission will not be permitted to attend an excursion. Excursions will incur a cost. Please ensure you make payment five days prior to the excursion date. Please contact the office if you are experiencing hardship.

LOCAL EXCURSIONS

From time to time our students will be given the opportunity to participate in local excursions that support the school curriculum. These excursions will involve walking to local venues and will be closely supervised by teaching staff and parent volunteers and will incur no cost. Details about any local excursion will be provided by the organising teacher at least two days prior to that excursion date. So we can take advantage of the opportunities for excursions in our local area we ask parents to complete and return a 'Local Excursion' form at the beginning of each year

FAMILY LAW

FAMILY LAW ISSUES AND THE DEPARTMENT OF EDUCATION

We know that some families experience breakdown. In meeting our obligations to students and parents, the Department of Education relies on a number of basic principles. Among the most important is that schools' decisions in relation to family issues will be based on what is considered to be in the best educational interests of the child. Also of paramount importance is the continued effective and efficient operation of the school. We do not believe that schools are the place to resolve family disputes. Nor should school staff be involved in such disputes. The Department has developed detailed guidelines to help schools deal with family law related issues. The guidelines are designed to balance the obligations and responsibilities of parents with the legal obligations of the school and its

staff. Parents have a responsibility to advise the school immediately if any change to family circumstances occur which has the potential to impact on the relationship between the school and the parents and/or students.

If court orders are obtained by one or both parents, a copy of the orders should be provided to the school as soon as possible. The school's decisions will be consistent with the court orders. Unless schools are informed otherwise (e.g. by providing a copy of the court orders), they will assume that both parents retain a shared and equal parental responsibility for their children. This means that the school will recognise that each parent has equal duties, obligations, responsibilities and opportunities in relation to matters involving their children's education at the school.

FEES/CONTRIBUTIONS

Our school regularly sends home a student statement of account to cover the cost of class or grade activities. Costs can include excursions, visiting performances, camps and programs (e.g. swimming and gymnastics). This statement is designed to assist families by advising of all costs at once so that families can budget more effectively. The school offers a secure DoE (Department of Education) online payment facility which is accessed through the school's website or you can pay by via EFTPOS at the office or via cheque or cash to the classroom teacher.

FRONT OFFICE

The school office is a very busy place. Mrs Kim Morris, Ms Stephanie Sparke and Mrs Angela Curry are always ready to help you with any queries or advice you may need regarding starting at a new school and will certainly be able to point you in the right direction.

Whilst we encourage cheery hellos and communication between the office and parents, please remember that any permission notes or money should be given directly to the class teacher or placed in your child's home reading folder. Only EFTPOS payments will be accepted at the office.

HEAD LICE

Check regularly for head lice and nits. Don't be surprised or upset if your child is affected, as head lice are common where many people work and play together. Please contact the school if your child is affected by head lice. Ask your chemist for an appropriate solution or treatment and treat all members of the household at the same time.

HOMEWORK

Your class teacher will notify you of the homework requirements for your child's class. The teacher will advise on the most encouraging, correct and helpful way to assist your child with their reading/homework.

IMMUNISATION

Parents enrolling Kindergarten students need to present the school with an immunisation certificate. However, no child will be prevented from enrolling if the certificate is not presented.

INDIVIDUAL HEALTH CARE PLANS

We need to know of any medical condition or other relevant information that may affect your child's health and wellbeing at school. This information should be provided by parents completing the DoE 'Student Medical Details & Health Conditions' form.

SIGNIFICANT MEDICAL CONDITIONS

The school will develop an Individual Health Care Plan (IHCP) for students with severe asthma, diabetes, anaphylaxis or any other significant condition. The school may need to contact your child's doctor and if so you will be asked to sign a consent form. ASCIA Action Plans must be updated annually as per Departmental policy.

INJURED AND SICK STUDENTS

Children who are sick must not be sent to school. Sending a sick child to school endangers the health of other students and staff and impairs the child's ability to learn effectively. Children should remain at home until they have recuperated. Students who are sick or injured at school are taken to the sick bay for attention from one of our administration staff trained in first aid. Minor injuries will be treated by the administration staff and parents notified. An ambulance will be called for significant injuries or illness. Parents are notified immediately in these cases. It is crucial that contact details are accurate and up to date at all times.

JARGON

The Department of Education (DoE) has its own jargon. The most common terminology is included so that parents can interpret the code.

- AP – Assistant Principal
- APLAST – Assistant Principal Learning & Support Teacher
- BASC – Before and After School Care
- CTJ – Consistent Teacher Judgement

- DP – Deputy Principal
- EAL/D – English as a Second or Alternative Language/Dialect
- GA – General Assistant
- HSLO – Home School Liaison Officer
- KLA – Key Learning Areas
- LA – Learning Area
- LAST – Learning & Support Teacher
- LST – Learning Support Team
- LOTE – Languages other than English
- PBL – Positive Behaviour for Learning
- P&C – Parents and Citizens Association
- PD/H/PE – Personal Development, Health and Physical Education
- PSSA – Primary Schools’ Sports Association
- SAKG – Stephanie Alexander Kitchen Garden Program
- SAM – School Administrative Manager
- SAO – School Administrative Officer
- SASS – School Administrative Support Staff
- SLSO – School Learning Support Officer
- SRC – Student Representative Council

LEARNING SUPPORT

Students requiring learning support are assisted by:

- their class teacher
- the Learning and Support Teacher
- the School Counsellor
- the school’s Learning Support Team and
- the Learning & Support Officers

Early identification and intervention are features of the school's approach. Referral to the LST can be made by:

- the teacher
- parents
- the student

LIBRARY

The library program fosters the enjoyment of reading and literature and the development of competence in research skills. The school library is the main resource area for the school and provides access to information from both traditional and electronic sources. The teacher librarian provides lessons in literature and research skills. Classes come to the library fortnightly. A time is available for each class to borrow and return books during class times. If a child has an overdue book, no further borrowing is allowed. Any lost or damaged book/s must be paid for. Students are encouraged to use a library bag to protect books.

LOST PROPERTY

Labelled clothing/property will be returned to the owner if possible. Any unlabelled lunch boxes, neglected property, dirty and damaged clothing will be disposed of. Each week a class will sort through items left in lost property and endeavour to return items to the rightful owner if a name is found on it. Expensive clothes and personal items are not to be brought to school.

The lost property bins located outside Bibola Block, underneath the sandstone arches.

MEDICATION AT SCHOOL

WHAT DO I DO IF MY CHILD HAS TO TAKE MEDICATION WHILE AT SCHOOL?

- prescribed medications only may be taken at school
- an Approval to Administer Prescribed Medication form is to be completed at the office
- medication must be in original packaging with Doctor's instructions attached
- medication must be administered by a staff member
- students requiring medication at school should go to the office
- medications will be kept in the office area
- students should carry their asthma treatment with them on all school activities
- with the exception of asthma puffers students are not permitted to keep medications on their person, in their bags or in classrooms

Please advise the school if your child has a health care plan.

MOBILE PHONES

Mobile phones are not encouraged at school. Mobile phones are a major distraction for students and they present major risks with regard to theft, vandalism and harassment from other students. Students are required to hand phones in to the school office on arrival and collect them at the end of the day. The school will not take responsibility for lost, stolen or damaged property.

MONEY COLLECTION/PERMISSION NOTES

To ensure a smooth system for school payments (including voluntary contributions/excursions/incursions) we ask that you follow the process outlined below.

SCHOOL BYTES OR ONLINE VIA THE SCHOOL WEBSITE

All invoices and excursion notifications are emailed via School Bytes, follow the prompts in the email to make your payment. To pay via the school website select 'Make a Payment' from the top menu bar on the home page. You only need to complete the fields marked with a red asterisk. Please note that you have paid online on the permission note and return to the class teacher.

PAY VIA CASH OR CHEQUE

Place the correct change or cheque in a sealed envelope with the permission note. Clearly mark the envelope with your child's name, class, amount and what the money is for. This needs to be returned to the class teacher.

Please note: Permission notes and/or loose money are NOT to be handed to the office. Only EFTPOS payments can be made at the office.

MORNING LINE UP

All classes line up in designated areas at 8:55am. We find this the easiest way for the children to start their day in an orderly and enjoyable way.

- Kindergarten – Basketball Court (Near Arabanoo Block)
- Stage 1 – Near Dharug Block rooms
- Stage 2 – Wilma's Grove (Near Before & After School Care)
- Stage 3 – Basketball Court (Near Bibola Block)

OPPORTUNITY (OC) CLASSES

Specialist classes for academically-gifted Year 5 and 6 students are provided at designated schools within our area. Parents of Year 4 students are notified of the application process in May. Each year students applying for entry to an OC class sit an external test in July. Places are offered in Term 4. Students must be Australian citizens or holders of a visa granting permanent residence in Australia. Parents must be living in NSW at the beginning of the school year in which the student enters Year 5.

PARENT HELPERS

Your class teacher or class parent will notify you once the routines are in place regarding any assistance you can give (e.g. reading groups, covering books, carnivals/excursions). If you are interested in being a volunteer on a larger scale – then the P&C is the place for you!

P&C

Welcome! You are now officially a member of the Bondi Public School community. Our Parents and Citizens' Association (P&C) brings together parents and carers, teachers and community members to achieve great things for our school.

The P&C meets formally once each term to contribute to decision-making and the development of policies and management plans, allocate resources, discuss fundraising priorities and to coordinate events. Everyone is invited and welcome to attend meetings.

The P&C takes great pride in working collaboratively with the school's administration in the day-to-day coordination of programs and support services, and on larger fundraising projects and community building events. We manage the running of our one-of-a-kind school canteen and uniform shop, and facilitate communication and volunteers across a network of dedicated class parents for ongoing programs such as the Stephanie Alexander Kitchen Garden Program.

Our regular events both unite the school community and raise significant funds for school facilities and resources. The biennial Halloween Fete is a highlight, and the rather competitive donut-eating competition at the annual Fathers Day Breakfast is now legendary! Other events include a Welcome BBQ, Mothers Day Breakfast, Movie Night, Sculptures by the Schools and working bees.

P&C funds have contributed to co-funding the completion of an upgrade to the school library, purchasing new playground equipment and technology, landscaping and playground works around the Hall, improving toilet facilities and installing drink bottle filling stations.

Being an active member of our P&C is a wonderful and rewarding way to contribute to the school community. The children love seeing their mum or dad around the school and it is a great way to meet other parents, carers and families.

If you would like to be involved or have skills to offer, feel free to contact bondivolunteers@gmail.com as there are jobs large and small for all.

PARENT/TEACHER COMMUNICATION

Bondi Public School actively supports an 'open door' policy and transparency in all that we do. Parents are encouraged to communicate openly with staff. Effective communication between teachers and parents is vital to ensure the best learning environment for each student. If at any time you would like to discuss an issue regarding your child's progress, contact your teacher via ClassDojo to arrange a meeting. The school communicates with parents through a variety of processes. These processes include:

- 'Meet the teacher' evening – designed to provide parents/carers with general information about the organisation of the class and the activities planned throughout the year. Teachers discuss their approach and leave time for questions. These meetings are not designed to discuss individual students. If you wish to discuss your child's education, please make an appointment with the class teacher via ClassDojo.
- Parent Teacher Interviews – Formal interviews with teachers are conducted at the end of term one or an appointment can be made through the school office or with the individual teacher at any time during the year. Teachers are not available for interviews during class times and rostered duty times. Parents are requested not to approach teachers as classes are about to commence.
- Reporting to parents – Parents are provided with reports on their child's progress at the end of Term Two and Term Four.
- School newsletter – emailed to parents/carers once a fortnight
- ClassDojo alerts – All students are connected to their ClassDojo account. Teachers will send out alerts regarding upcoming events and will share through the class story activities that the students are engaged with at school.
- Parent and Citizens Association meetings
- Informal contact throughout the year

PEDESTRIAN AND ROAD SAFETY

Parents are strongly encouraged to constantly reinforce and model road safety with their child. Please support the staff and ensure the safety of our students by demonstrating the correct use of the road rules.

PARKING

Road safety cannot be stressed too greatly and illegal parking by parents is a major risk factor for students especially at the pedestrian crossings. Parents are asked to abide by the parking notices and road rules thereby educating our students and helping to ensure their safety. Please read the parking signs carefully to avoid unwanted fines. Council Rangers and Police regularly patrol around the school. School car parks are for staff and are not to be used by parents.

PEDESTRIAN CROSSINGS

Parents and students should always cross at the lights. Do not cross in the middle of the road.

PHILOSOPHY PROGRAM

The Philosophy program at Bondi Public School has been a permanent part of the school program since 2011 with every student from K-6 participating weekly with a dedicated specialist teacher. The focus of our program is to develop critical thinking skills that empower students both in their learning and in their life. It includes the confidence to question, to listen to views not of their own and to be able to assess and respond, to think in a logical way, to identify distinctions between similar and commonly used words and the skill to explore abstract and contestable concepts by creating and testing criteria.

This student-centred, collaborative environment combines the student's capability of reasonableness and mutual respect to others with the ability to think for themselves and find meaning in their lives. It prepares students to become active citizens in a democracy.

POSITIVE BEHAVIOUR FOR LEARNING (PBL)

PBL is a whole school framework which promotes both social and academic success. It is a comprehensive, integrated whole school approach to student wellbeing and behaviour. Through the use of the PBL framework our aim is to decrease problem behaviour, increase academic learning time and boost student wellbeing. PBL is all about being consistent with behaviour expectations so that everyone is on the same page and our school develops a common language. Our three whole school expectations are to be SAFE, to be RESPECTFUL and to be a LEARNER.

SCHOOL CONTACT INFORMATION

TELEPHONE:	02 9130 6998
ADDRESS:	5 Wellington Street, Bondi NSW 2026
EMAIL:	bondi-p.school@det.nsw.edu.au
WEBSITE:	bondi-p.schools.nsw.gov.au

SCHOOL COUNSELLOR

The school counsellor is a psychologist employed by the Department of Education. The school counsellor can assist students who experience a range of personal, social, psychological and learning problems. The school counsellor works part-time and can be contacted through the school office.

SCHOOL HOURS: 9:00AM–3:00PM

BEFORE SCHOOL:

- A teacher is on duty to supervise the children in the playground from 8:30am each morning.
- The first bell goes at 8:55am, and students line up in their class lines, ready to come inside when the second bell goes at 9:00am.

11:15AM – 11:45AM RECESS

- First 10 minutes is eating time in classrooms.

1:15PM – 2PM LUNCH

- First 10 minutes is eating time in classrooms.

For your child's safety and welfare they are not permitted in the playground when it is unsupervised before 8:30am and after 3:00pm. If you collect your child from school please be prompt as lateness often causes distress to the children.

SCHOOL HOUSES

The house system actively contributes to school spirit through whole school activities such as sport and carnivals. Our school houses are:

- Beachley – Yellow
- Freeman – Red
- Perkins – Blue
- Taylor – Green

Students are placed into houses from Kindergarten. Students without an older sibling in the school, or a previous family claim, are allocated to houses on the basis of equality of number and gender between the houses.

SPECIAL RELIGIOUS EDUCATION (SRE) AND SPECIAL EDUCATION IN ETHICS (SEE)

A feature of the public education system in NSW is the opportunity to provide time in class for education in ethics, faith and morality from a religious or non-religious perspective at the choice of parents.

For more information about Special Religious Education (SRE) and Special Education in Ethics (SEE), including the list of approved providers, please visit:

<https://education.nsw.gov.au/teaching-and-learning/curriculum/learning-across-the-curriculum/religion-and-ethics>

At Bondi Public School we currently offer the following:

- Anglican
- Catholic
- Jewish
- Ethics
- Non Scripture

SPORT

Sport is conducted in class and stage groups throughout the week. Sport includes:

- Fundamental Movement Skills program
- Gymnastics
- School Athletics, Swimming and Cross Country carnivals
- Intra-School competition held at lunchtimes

GYMNASTICS

Selected classes are involved in a specialist gymnastics program for one term. There is a cost associated with this activity which is paid by families.

SCHOOL CARNIVALS

Carnivals are held in age divisions. The age a student turns that year indicates their age division. For example, if a student turns 10 on 31st December, the student participates in the 10 years age division.

ATHLETICS CARNIVAL

Students in Years 2 (those turning 8 that year) – 6 participate in the Athletics carnival. The carnival has a dual purpose of participation and the competitive element of selection for the school athletics team. It is the responsibility of individual students to enter events and participate during the day. The carnival is a school house event and support for the student's house is an important aspect of the carnival. The carnival includes track and field events. The field events are held at school in the weeks leading up to the carnival.

CROSS COUNTRY CARNIVAL

Students in Years 2 (those turning 8 that year) – 6 participate in this carnival in their age division. The distances run are:

- 8 – 10 years old 2000 metres
- 11, 12 & 13 years old 3000 metres

The carnival is competitive and held to select a school team for the zone cross country carnival. The carnival is a house event and support for the student's house is an important aspect of the carnival.

SWIMMING CARNIVAL

The swimming carnival for students in Years 3 – 6 is held at a local pool. Competent swimmers in Year 2 who are 8 years old are invited to participate. The carnival is competitive and held to select a school team for the zone swimming carnival. Students are responsible for entering events with the assistance of House Captains and House Vice-Captains. The carnival is a house event and support for the student's house is an important aspect of the carnival.

SELECTION IN TEAMS FOR ZONE CARNIVALS

Teams are selected on performance at the school carnivals and in accordance with the rules of each sport set by the NSW Primary Schools' Sport Association. Age divisions vary according to sport and event. Some sports use age such as 8 years, 9 years, 10 years, 11 years and 12 years while other sports conduct competition in divisions such as Junior (8 – 10 years combined), 11 years, 12 & 13 years and Open (8 years – 13 years). A combination within sports is also possible.

STAFF CAR PARK

Please note the staff car park is not to be used for drop off or pick up. It is for staff only.

STAGES OF LEARNING IN PRIMARY SCHOOLS

Each key learning area is divided into stages of learning. The stages are:

- Early Stage 1 - Kindergarten
- Stage 1 - Years 1 and 2
- Stage 2 - Years 3 and 4
- Stage 3 - Years 5 and 6

Most students will take eighteen months to two years to achieve the outcomes in each stage. Some students will be working on outcomes below or above the stage aligned with chronological age.

STEPHANIE ALEXANDER KITCHEN GARDEN PROGRAM (SAKGP)

The aim of the Stephanie Alexander Kitchen Garden program is to introduce pleasurable food education into as many Australian primary schools as possible. The program emphasises the flavours as well as the health benefits of fresh, seasonal food. Dishes cooked reflect the vegetables, herbs and fruits grown, season-by-season, by the children in their organic gardens.

Here at Bondi Public School, our garden specialist Fiona encourages students to make a connection between their environment in the garden and the food they eat. Their journey begins with growing plants from seed all the way to harvest, while learning seasonal growth and incorporating sustainable practices. Samantha, the kitchen specialist, prepares nutritious recipes showcasing the seasonal produce from our organic garden. Students enhance their food knowledge and cooking skills using an array of cooking and preparation methods. They challenge their palates and senses by making delicious meals they prepare together in groups to share as a class.

The program is designed to be fully integrated into the curriculum and gives a hands-on approach to literacy, numeracy, science, cultural studies and all aspects of environmental responsibility. The Stephanie Alexander Kitchen Garden Program is designed to take them beyond the classroom and give them the tools to make positive food choices for life. In addition, the program delivers observable social benefits to all students, including those with special needs.

SUN SAFETY

Bondi Public School has a 'Sun Safe' Policy. Hats are a compulsory part of the school uniform all year round. This initiative is backed up by the policy of 'no-hat/play inside' for recess and lunchtimes. The wearing of sunscreen and protective clothing is constantly encouraged by staff.

UNIFORM AND UNIFORM SHOP INFORMATION

Bondi Public School's uniform shop is run mainly with the help of volunteers and usually opens three mornings a week. You are also able to order your child's uniform for delivery to their class through www.flexischools.com

Shop opening hours are:

- Monday 8:30am – 9:00am
- Wednesday 8:30am – 9:00am
- Friday 8:30am – 9:00am

Online orders are packed by parent volunteers and distributed by the school to your child in their classroom, usually within two school days. The uniform shop also sells second-hand items and accepts donations of uniforms in reasonable condition.

For any enquiries, or to offer some of your time to volunteer, please contact the uniform shop co-ordinator at bondiuniform@gmail.com

Please label your child's clothing, hats, bags, lunchboxes, library bags and anything else that is important to you. Children tend to lose many items but with a label on your items, you have a much greater chance of getting them back.